



Markets Committee

Date: WEDNESDAY, 28 JANUARY 2015
Time: 11.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

John Scott (Chairman)	Deputy Keith Knowles
Hugh Morris (Deputy Chairman)	Edward Lord
Alex Bain-Stewart	Professor John Lumley
Nicholas Bensted-Smith	Wendy Mead
Christopher Boden	Robert Merrett
Alderman Charles Bowman	Deputy Joyce Nash
Revd Dr William Campbell-Taylor	Graham Packham
Deputy John Chapman	Chris Punter
Karina Dostalova	Adam Richardson
Deputy Stanley Ginsburg	Elizabeth Rogula
Alderman Timothy Hailes	Ian Seaton
Brian Harris	Deputy Dr Giles Shilson
Christopher Hayward	Angela Starling
Tom Hoffman	Patrick Streeter
Michael Hudson	James Tumbridge
Jamie Ingham Clark	Mark Wheatley
Deputy Alastair King	

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes of the meeting held on the 26 November 2014.
For Decision
(Pages 1 - 6)
4. **MARKETS BUSINESS PLAN UPDATE PERIOD 2 2014/15 (AUGUST - NOVEMBER)**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 7 - 36)
5. **SMITHFIELD MARKET CONDENSER WATER COOLING SYSTEM: UPDATE**
Report of the City Surveyor.

To be read in conjunction with the non-public appendices at Item No. 15
For Information
(Pages 37 - 42)
6. **CHRISTMAS 2014: SMITHFIELD MARKET TRAFFIC MANAGEMENT PLAN UPDATE**
Report of the Superintendent of Smithfield Market.
For Information
(Pages 43 - 46)
7. **REVENUE AND CAPITAL BUDGETS - COMPARISON BETWEEN ORIGINAL 2014/15 AND LATEST APPROVED BUDGET 2014/15**
Joint report of the Chamberlain and the Director of Markets and Consumer Protection.
For Information
(Pages 47 - 54)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
10. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

11. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 26 November 2014.
For Decision
(Pages 55 - 56)
12. **WRITE-OFF OF BAD DEBT**
Report of the Chamberlain and the Director of Markets and Consumer Protection
For Decision
(Pages 57 - 72)
13. **DEBT ARREARS MARKETS - PERIOD ENDING 31ST DECEMBER 2014**
Report of the Director of Markets and Consumer Protection
For Information
(Pages 73 - 82)
14. **TENANCIES AT WILL AND ASSIGNMENTS**
Report of the Director of Markets and Consumer Protection
For Information
(Pages 83 - 86)
15. **NON PUBLIC APPENDIX TO THE 'SMITHFIELD WATER CONDENSER COOLING SYSTEM – UPDATE'**
Non-public appendices to be read in conjunction with Item No. 5.
For Information
(Pages 87 - 92)
16. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**